

CITY OF HAMPTON
122 First Avenue NW, P.O. Box 236
Hampton, IA 50441-0236
PHONE: 641-456-4853 FAX: 641-456-3216

CURB CUT PERMIT APPLICATION

PROPERTY OWNER: _____ PHONE: _____

LOCATION ADDRESS: _____

CONTRACTOR/PERSON DOING WORK: _____

ADDRESS: _____ PHONE: _____

PROPOSED WIDTH OF CURB CUT: _____ (ATTACH SITE PLAN DIAGRAM)

WIDTH OF EXISTING CURB CUTS ON PROPERTY (SAME STREET/FRONTAGE): _____

HAMPTON MUNICIPAL CODES APPLICABLE

140.01 PERMIT REQUIRED.

140.02 PERMIT FEE. Before any permit is issued, the person who makes application shall pay twenty-five dollars (\$25.00) to the Clerk. (Ordinance No. 268, effective 06/02/04)

140.03 SIDEWALKS. The grade of any sidewalk shall not be altered by work done under this chapter except for handicap sidewalk approaches, as approved by the City. All sidewalks intersecting a driveway shall be maintained at the same grade and level as the existing sidewalk.

140.04 CURB REMOVAL. When an approach is to be constructed and a curb drop is not at the location of the proposed approach, the curb may only be cut or removed in such a manner that maintains the existing flow line of the gutter without introducing any cracks or seams in the gutter area. If any of the gutter will need to be removed or becomes broken in creating a curb drop, the entire curb and gutter shall be removed by saw cutting the curb and gutter perpendicular to the street at both ends of the necessary approach opening, and then the curb and gutter may be removed.

140.05 CURB AND GUTTER INSTALLATION. After removal of existing curb and gutter soil shall be compacted and well drained; where soil is not compact and well drained, a four-inch sub-base of compact, clean, coarse gravel must be installed. Two twelve-inch long number 4 rebar shall be installed at each end; with six inches to be placed in new and six inches inserted into old curb and gutter and evenly spaced apart. Concrete thickness must be equal to the existing curb and gutter, but not less than six inches thick and existing flow line must be maintained.

140.06 JOINTS. One-half (1/2) inch expansion joint must be installed in a line with the back of the curb.

140.07 EXCAVATIONS. Excavations to do work under this chapter shall be dug so as to occasion the least possible inconvenience to the public and to provide for the passage of water along the gutter. All such excavations shall have proper barricades at all times, and warning lights placed from one-half hour before sunset to one-half hour after sunrise. Any street, sidewalk or other public property that is affected by the work shall be restored to as good a condition or better than it was previous to the excavation.

140.08 INSPECTION. The City will inspect all curb and gutter replacements before concrete is to be poured. An advance notice of not less than twenty-four (24) hours shall be given to the City before the concrete is to be poured. A final inspection will be made after the project is completed to insure compliance with this chapter. Failure to comply with this chapter will result in the removal of the curb and gutter and replacement by the City at the property owner's expense.

I agree to perform the above proposed curb cut in accordance with requirements listed above and the approved plan:

APPLICANT'S SIGNATURE: _____ DATE: _____

FEE: \$25.00 RECEIPT # _____

PERMIT APPROVED BY: _____ DATE: _____

PERMIT VALID FOR SIX (6) MONTHS FROM DATE OF ISSUANCE.