

SIGN PERMIT APPLICATION
(MUNICIPAL CODE CHAPTER 165, ARTICLE 17)

DATE: _____

LOCATION ADDRESS: _____

APPLICANT'S NAME: _____ **PHONE:** _____

ADDRESS: _____

LOCATION & DESIGN: 1) Provide a drawing showing the position of the proposed sign and existing sign(s) in relation to the lot lines, the building on the lot, and nearby buildings or structures. 2) Give the dimensions of the proposed sign and distances from lot lines and sidewalks. 3) Indicate whether it is a projecting sign, awning sign, free-standing sign, wall sign, roof sign or window sign (see examples on back of this page). 4) Submit a drawing of the proposed sign, showing its height and the height of the primary building on the lot.

LIGHTING: Indicate the nature and type of illumination for the sign. (Flashing, internally lit, externally lit, not lit.) If externally lit, show location(s) of light(s) on the sketch, with arrows showing direction light(s) will shine.

CONTRACTOR/PERSON DOING WORK: _____

ADDRESS: _____ **PHONE:** _____

PERMIT FEE: \$25.00 (Payable upon application, non-refundable)

Signature of Building/Land Owner where sign will be installed

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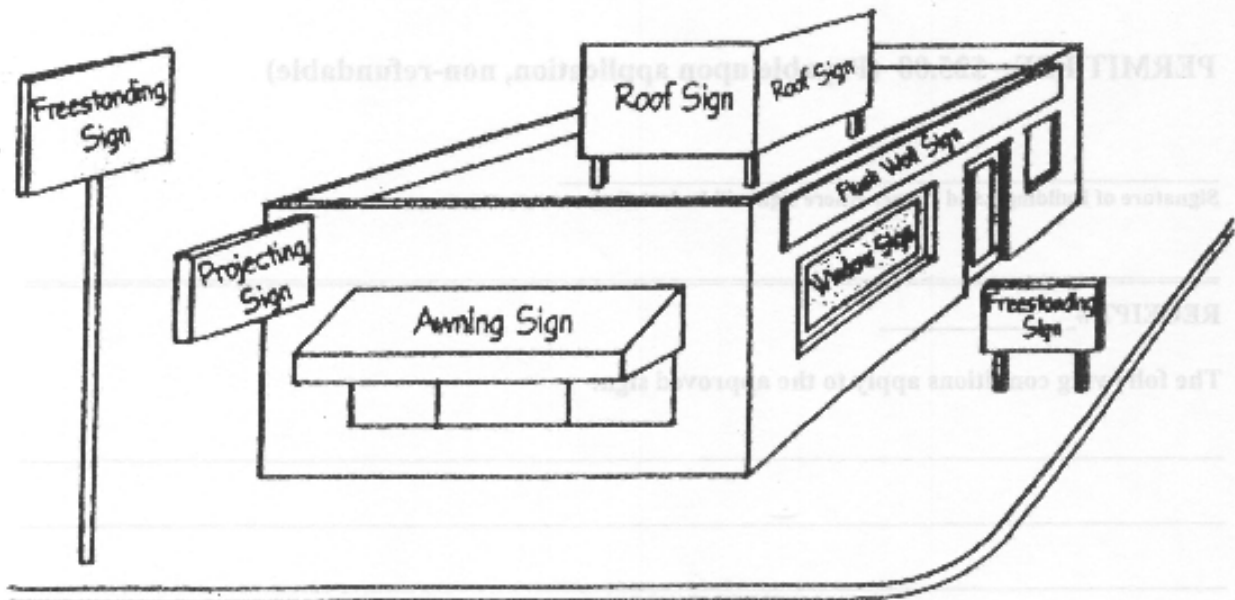
RECEIPT # _____

The following conditions apply to the approved sign:

PERMIT APPROVED BY: _____ **DATE:** _____
(CODE ENFORCEMENT OFFICER)

Signs Permitted in All Other Districts: Any or all of the following signs shall be permitted on each premise which is not located in a Residential District.

1. One on-premise free-standing sign having no more than two (2) sign faces, which shall be parallel to one another, and shall not exceed one hundred-forty four (144) square feet in area per sign face. Such sign shall not be greater than thirty-six (36) feet in height measured from the ground, to the top of the sign. If premise has frontage on more than one street, one such sign shall be permitted for each frontage.
2. One on-premise wall sign limited to 10% of the area of the wall upon which such sign is attached or displayed.
3. One on-premise roof sign having no more than two (2) sign faces, which shall be parallel to one another, and shall not exceed one hundred (100) square feet in area per sign face. Such sign shall not extend above the highest portion of the permanent roof or wall of a building or structure to which it is attached.
4. One on-premise projecting sign having no more than two (2) sign faces, which shall be parallel to one another, and shall not exceed fifty (50) square feet in area per sign face. Such sign shall not extend above the top of the building or structure wall to which it is attached.
5. One permanent window sign provided that no more than 25% of the area of such window is so used.



Non-residential Sign Types