

**HAMPTON CITY COUNCIL
REGULAR SESSION MINUTES
MONDAY, DECEMBER 11, 2025, at 6:00 P.M.**

The Hampton City Council Regular Session Meeting was called to order at the Hampton City Council Chambers by Mayor Birdsall at 6:00 p.m. Council members in attendance were James Davies, Jerre Grefe, Bill Holmstrom, Patrick Palmer and Kristin Roode. Barry Lamos was absent. Also present were City Manager Ron Dunt, Police Chief Mark Morrison and Public Works Director Doug Tarr. Mayor Birdsall invited those present to join in the Pledge of Allegiance to the U.S. flag.

Mayor Birdsall called for a motion to **approve the agenda**. Motion by Davies, second by Holmstrom to approve the agenda. Motion approved unanimously.

Mayor Birdsall read the **City Leadership Statement**.

Council Workshop Report: The Mayor presented the Council Workshop Report from Monday, December 8, 2025.

Public Comment: None.

Public Hearing: None.

Old Business: None.

New Business: Consider awarding the **December 2025 Image of Pride to Dave & Pat Sackville** for property located at 21 Shar Denn Drive. Motion by Grefe, second by Davies to award the December 2025 Image of Pride to Dave & Pat Sackville. Motion approved unanimously.

Mayor Birdsall **appointed Jim Davies as Mayor Pro Tem** for 2026-2027.

Council considered council appointments. Motion by Palmer, second by Grefe to **appoint for 2026-2027 City Treasurer – Ron Dunt and City Attorney – Megan Rosenberg**. Motion approved unanimously.

Motion by Davies, second by Holmstrom to appoint **Official Newspaper for 2026 – Hampton Chronicle and North Iowa Landfill Board Representative for 2026 – Russell Morgan**. Motion approved unanimously.

Motion by Grefe, second by Roode to **reappoint Patrick Sietsema to a 5-year term on Board of Adjustment expiring 12/31/2030, Don Warneke reappointment to a 5-year term on the Planning & Zoning Commission expiring 12/31/2030, Brian Stevens reappointment to a 3-year term on the Hampton Historic Preservation Commission expiring 12/31/2028, Michelle Schaefer reappointment to a 3-year term on the Hampton Historic Preservation Commission expiring 12/31/2028, Mel Brown reappointment to a 5-year term on the Hampton Tree Board expiring 12/31/2030, Lori Poulos reappointment to a 5-year term on the Hampton Tree Board expiring 12/31/2030**. Motion approved unanimously.

Council **acknowledged the Teamsters Local 238 Public Works Revocation of Certification and move all public works employees policy and benefits provisions to the City of Hampton Employee Handbook effective December 11, 2025**. Motion by Palmer, second by Grefe to Acknowledge the Teamsters Local 238 Public Works Revocation of Certification and move all public

works employees policy and benefits provisions to the City of Hampton Employee Handbook effective December 11, 2025. Motion approved unanimously.

Approval of claims. Motion by Palmer, second by Roode to approve the **claims as submitted by Staff** in the amount of \$242,873.66. Motion approved unanimously.

Consideration of Approval and Adoption of the Ordinances/Resolutions: Ordinance 408: AN ORDINANCE AMENDING SECTION 69.08 OF THE HAMPTON MUNICIPAL CODE BY ADDING SUBSECTIONS THERETO DESIGNATING AN ADDITIONAL NO PARKING ZONE. (Third and Final Reading). Motion by Holmstrom, second by Grefe to approve the Third and Final Reading of Ordinance 408. Roll Call Votes: Ayes: Holmstrom, Roode, Davies, Grefe and Palmer. Absent: Lamos. Ordinance 408 approved and adopted, effective upon publication.

Ordinance 409: AN ORDINANCE AMENDING SECTION 69.08 OF THE HAMPTON MUNICIPAL CODE BY ADDING SUBSECTIONS THERETO DESIGNATING AN ADDITIONAL NO PARKING SPACE. (first reading). Motion by Palmer, second by Grefe to approve the first reading of Ordinance 409. Roll Call Votes: Ayes: Grefe, Palmer, Roode, Holmstrom, and Davies. Absent: Lamos. First reading of Ordinance 409 passed.

Consent Agenda: Mayor Birdsall presented the consent agenda. Motion by Grefe, second by Roode to approve the Consent Agenda and the following items: approve previous minutes as drafted from Monday, November 24, 2025 Regular Session; schedule the next Regular Session for Monday, December 22, 2025, at 6:00 p.m. at the Hampton City Council Chambers; approve renewal of alcohol licensing for: Projecto X, 11 2nd Ave NW; approve Ownership Update on Liquor Licensing for: Projecto X, 11 2nd Ave N, Casey's General Store, 719 4th St NE, and Kwik Trip Inc., 300 Central Ave W. Motion approved unanimously.

Staff Reports given by Police Chief Morrison, Public Works Director Tarr, and City Manager Dunt.

Council Reports given by Davies, Holmstrom, Palmer, Grefe, and Roode.

Mayor's Report given by Mayor Birdsall.

Motion to adjourn by Roode, second by Davies at 6:30 pm. Motion approved unanimously.

Attest:

Ron Dunt, City Manager

Mayor Steve Birdsall